

**CHECKLIST FOR DOCUMENTS FOR COMMERCIAL/ INDUSTRIAL/
APARTMENT BUILDING PLANS**

PLANS/ DOCUMENTS	NUMBER/ FORMS	YES	NO
1. Ownership/ Title Documents i. Sale Deed ii. Registry iii. Allotment Letter iv. Intiqal v. Aks Shajra			
2. Building Application Form	<u>BR-2</u>		
3. Building Plan along with Site plan	5 copies (one mounted on cloth)		
4. Specification Forms	<u>BR-3 & BR-4</u> (2 sets)		
5. An Undertaking on Stamp Paper of PKR. 1000 for payment of damages caused during the construction	<u>BR-5</u>		
6. Structure Stability Certificate along with structural drawings and calculations (If applicable)	<u>BR-6</u>		
7. Copy of National Identity Card			
8. Proposed use of building is permissible			
9. Signature and Stamp of architect on forms and plans			
10. Signature and stamp of structure engineer, if applicable			
11. Signature of owners on forms/plans			
12. Power of attorney/ authority letter (If Applicable)			

**ADDITIONAL REQUIREMENTS FOR MUTI-STOREY BUILDINGS
BEFORE SANCTION OF PLAN**

PLANS/ DOCUMENTS	Requirements	YES	NO
1. NOC from WASA	<u>Augmentation Charges</u> (for all converted plots)		
2. NOC from TEPA	Traffic Impact Assessment (TIA)		
3. NOC from EPA (If Applicable)	IEE/ EIA		
4. Parking Agreement to be executed with TEPA in case of covered parking	<u>Standard Format</u>		
5. Vetting of Structural Drawings by the Structure Engineer on the panel of LDA			
6. Certificate for Undertaking by the Architect on Record	<u>BR-10</u>		
7. Certificate for Undertaking by the Structure Engineer on Record	<u>BR-11</u>		
8. Certificate for Undertaking by the Resident Engineer on Record	<u>BR-12</u>		